



# Emmett Township

## Parks & Recreation Master Plan

♣ 2025-2029 ♣





## Signature Page

On August 14, 2024, the Emmett Township Board of Trustees adopted the 2025-2029 Parks and Recreation Plan to guide and respond to future opportunities regarding the Emmett Township Park. It is the intention of the Board and the residents of Emmett Township to continue to make improvements and offer safe, creative and accessible recreational spaces and programs to everyone.

Signed: Mike Butler 1-27-2025  
Emmett Township Supervisor- Mike Butler Date

Supervisor: Mike Butler  
Clerk: Stephanie Jackson  
Treasurer: Carrie Kot  
Trustee: Sandra Reliford  
Trustee: Keith Scott

Park Advisory Committee –	Chairman Scott Mueller
	Secretary, Joan Bowen
	Board Liaison, Sandy Reliford
	Member, Patrick Powers
	Member, Carrie Roose

Preparation of the 2025-2029 Parks & Recreation Plan made possible through the generous financial support provided by the Community Foundation of St. Clair County's "Rural Recreation - Capacity Building Program".

**EMMETT TOWNSHIP  
PARKS & RECREATION PLAN  
2025-2029  
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## **INTRODUCTION**

**Emmett Township recognizes the importance of land management, placemaking, and design of public green spaces for year-round recreational activities.**

**The Township's Five-Year Recreational Plan (2025-2029) is provided as a guide for both short term and long-term goals, prioritizing needs, and investment strategies for the creative development of public spaces.**

**The 2025-2029 Recreation Plan has been prepared in accordance with the current "Guidelines for the Development of Community Park, Recreation, Open Space and Greenways Plans" from the Michigan Department of Natural Resources (IC1924, Rev. 12/20/16). The Plan is designed so that it may also be included as an appendix to the Township's existing and/or future Comprehensive Master Plan.**

**Appropriate community demographics and land use maps will be provided within the attached Recreation Plan Appendix, when available, to allow for reasonable updates as census data or related information within the plan's five year timeframe.**

**The "Recreation Plan" is a basic overview that depicts the input from township residents, stakeholders, visitors and adjacent community members regarding desired improvements to the Township Park, and other public green spaces.**

**The Plan is not intended to be a closed document that lists definitive action items and rigid cost outlines. It is meant to encourage further discussions, seek creative opportunities, identify financial resources, and provide a framework for fundraising and establishing both public and private partnerships.**

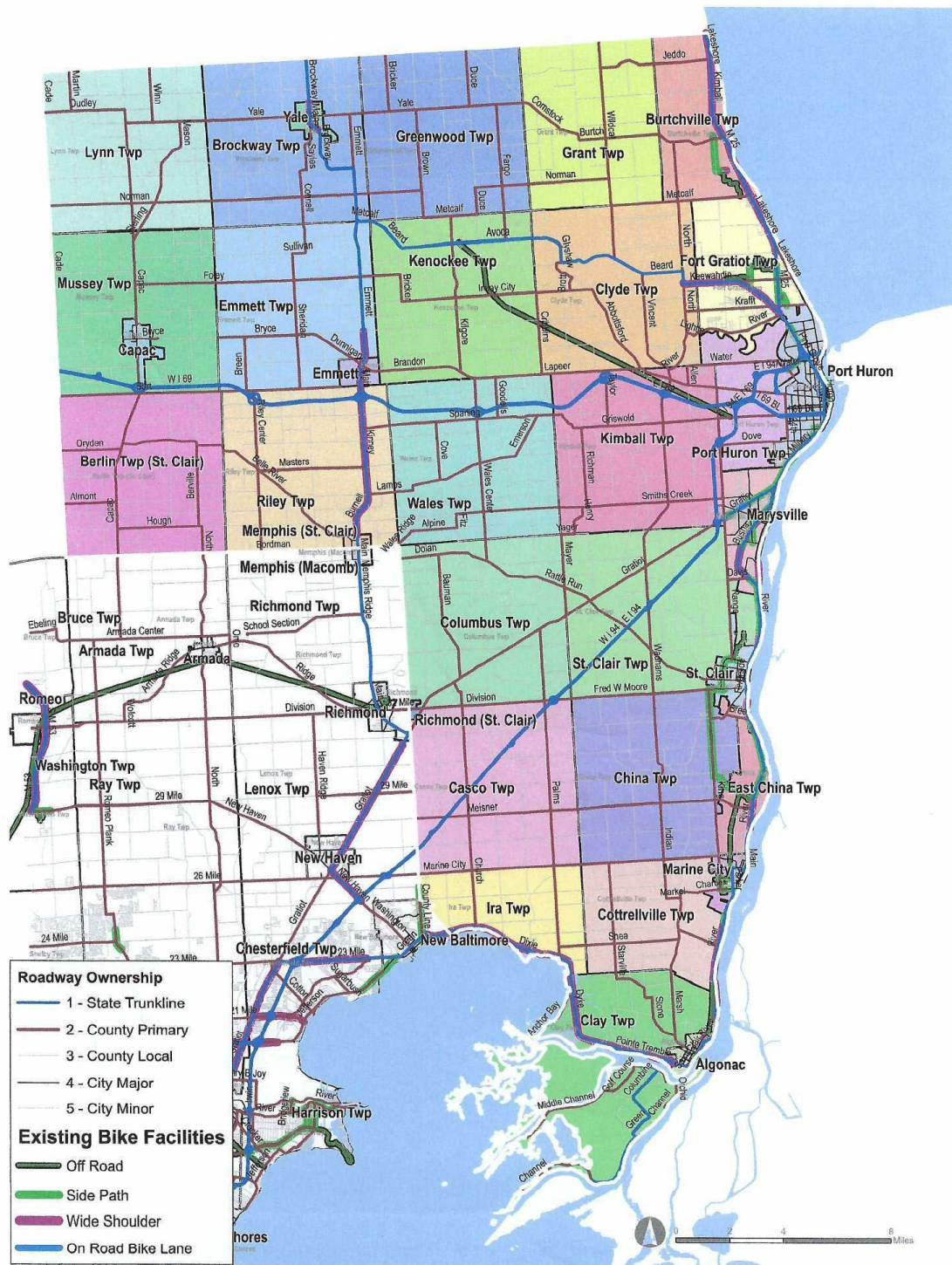
**Action items and park improvements are dependent upon the availability of local funds, and to a larger extent, the ability to successfully compete for federal, state, private grant programs and donations.**

**The Plan provides an ambitious list of development ideas and action items so as to anticipate the ever changing community needs, recreational trends, and all of the potential resources.**

In accordance with the requirements of the Michigan Department of Natural Resources, the plan includes the following topics:

1. **Community Description:** Description of the jurisdiction covered by the plan and the extent of its focus.
2. **Administrative Structure:** Description of how the park and recreation functions are or will be carried out. This includes current and projected budgets and sources of funding for capital improvements, adoption of a maintenance policy plan, staffing and volunteers, and partnerships-both public and private.
3. **Inventory:** A brief inventory of existing parks, nature areas, and recreational facilities and their location, size and amenities (including types of recreational activity) in the area. This includes maps and site plans, and the completed “DNR Inspection Reports” for any previously funded grant sites.
4. **Description of the Planning and Public Input Process:** Evidence of public participation, public hearings, and plan reviews prior to the final adoption of the Plan by the legislative body.
5. **Goals and Objectives:** Specific goals and objectives that will be taken into consideration when setting priorities, evaluating proposals and funding opportunities.
6. **Action Plan:** Specific work task items that may be undertaken by staff, volunteers or other partners which will assist the city in meeting the stated goals and objectives during the next five years. It will also allow for the development of a capital improvement plan that includes rough cost estimates for priority projects and needs so as to be effectively matched with limited resources and leveraged dollars.

## Location Map



smithgroup.com



## Property Survey

<b>CERTIFICATE OF SURVEY</b>		EMMETT TOWNSHIP ATTN: MIKE BUTLER 11100 DUNNIGAN ROAD EMMETT, MI 48022
Project No. EMMETT #176 EMMETT 3/102		

**LEGAL DESCRIPTION (TAX ID #74-19-026-4002-000) (DEED REFERENCE RECORDED IN LIBER 700 OF DEEDS, PAGE 263):** All that part of the Northeast ¼ of the Southwest ¼ of Section 26, T7N, R14E, Emmett Township, St Clair County, Michigan, lying Northeasterly of and adjacent to a line 60 feet Northeasterly, measured at right angles of, and parallel to the centerline of Highway M-21, as relocated, and being more particularly described as: Commencing at the West ¼ corner of said Section 26; thence S. 89° 43' 48" E. 2000.40 feet along the East and West ¼ line of said Section 26 to the point of beginning of this description; thence continuing S. 89° 43' 48" E. 603.52 feet along the East and West ¼ line to the Interior corner of said Section 26; thence S. 00° 09' 01" E. 448.17 feet along the North and South ¼ line to a point on the Northeasterly right-of-way line of Dunnigan Road (M-21); thence N. 53° 16' 56" W. 754.35 feet along the Northeasterly right-of-way line of Dunnigan Road (M-21) to the point of beginning of this description. Said parcel contains 3.105 acres (Recorded as 2.75 acres), more or less, and is subject to all easements, restrictions or rights-of-way of record, if any. A title search has not been provided therefore easements or other encumbrances may not be shown.

TAX ID. #74-19-026-4002-000  
3.105 ACRES

DUNNIGAN ROAD (M-21) (VARIABLE R.O.W.)

PLAY GROUND

#1100 SHED  
OFFICE  
PROANE TANK  
WELL  
Part-o-John

118.5' ASPHALT

754.35'

127.9'

139.94'

146.36'

603.52'

317.22'

2000.40'

S 89°43'48" E 2603.92'(TOTAL)

N 53°16'56" W

S 00°09'01" E 2664.83' (TOTAL)

2216.66'

S 00°11'00" W 2645.15'

West 1/4 Corner, Section 26,  
Found 1/2" REROD.  
Recorded Certificate on File.

Interior Corner, Section 26,  
Found CAPPED IRON #12043.  
Recorded Certificate on File.

Southwest Corner, Section 26,  
Found 1/2" REROD.  
Recorded Certificate on File.

South 1/4 Corner, Section 26,  
Found 1/2" REROD.  
Recorded Certificate on File.

Bearings from previous survey by Polaris Survey,  
Dated 09-07-1999, Job #POL-99-9-3.

### LEGEND

- SET CONC. MON.
- FOUND IRON
- SET IRON
- FND. CONC. MON.
- △ COMPUTED LOCATION
- (R) RECORDED
- (M) MEASURED
- (C) CALCULATED
- (PR) PRORATED

### POLARIS SURVEYING, P.L.L.C.

7679 CAPAC ROAD  
LYNN, MICHIGAN 48097

PH: 810.395.8515

E-MAIL: tle.PolarisSurveying@gmail.com

*Timothy L. Edie*  
I hereby certify that I have surveyed and mapped the above or attached described parcel(s) of land and that the error of closure is no greater than 1 in 5000 and that the survey is in full compliance with Section No. 3 Act 132 P.A. 1970



Date 09/18/2023	Drawn by TLE JR	Approved by TLE	Page 1 of 1	Scale 1" = 150'	Timothy L. Edie, P.S. #4001053496
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EMMETT #176 EMMETT 3/102

## COMMUNITY DESCRIPTION

The community description consists of two specific components: jurisdiction served (township) and extent of the plan focus (St. Clair County).

Emmett Township has a population of approximately 2,257. Census Data for 2020 indicates a Median Household Income of \$90,871 and an 8.5% poverty rate. Only 8% of the population works within the Township and the remaining commute to Port Huron, adjacent townships or the Detroit Metropolitan Area. Nearly 95% of land acreage is zoned for agricultural/rural residential use.

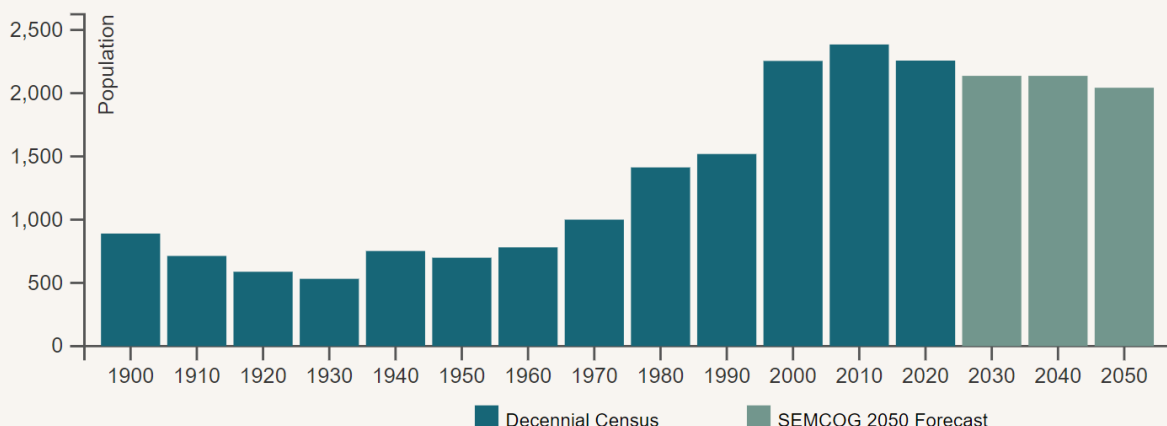
The Emmett Township Park is located at 11100 Dunnigan Road and is also the site of the Emmett Township Office. The 3.1 acre site currently includes space for play equipment, parking and a wooded area to the north of the township office building.

There is no other public park or recreational space within a one mile radius. The Goodells County Park is located 7.5 miles to the southeast and is perhaps the closest public park available.

The following community profile summary is provided:

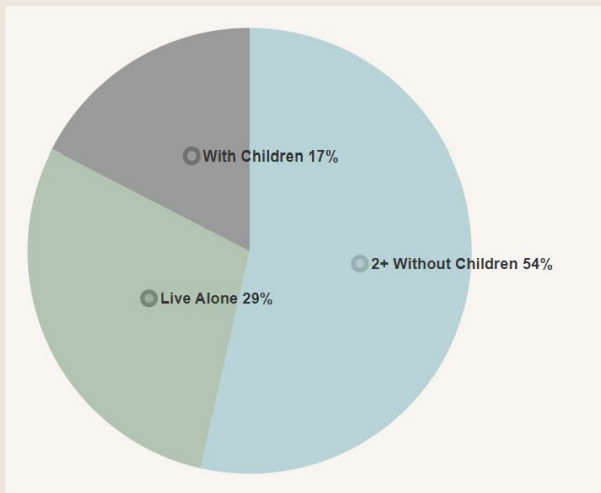
## COMMUNITY DATA SEMCOG PROFILE WITH DEMOGRAPHIC OVERVIEW

### Population Forecast

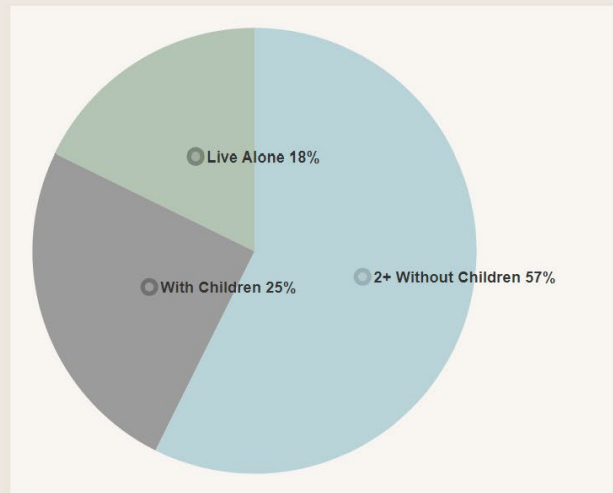


## Household Types

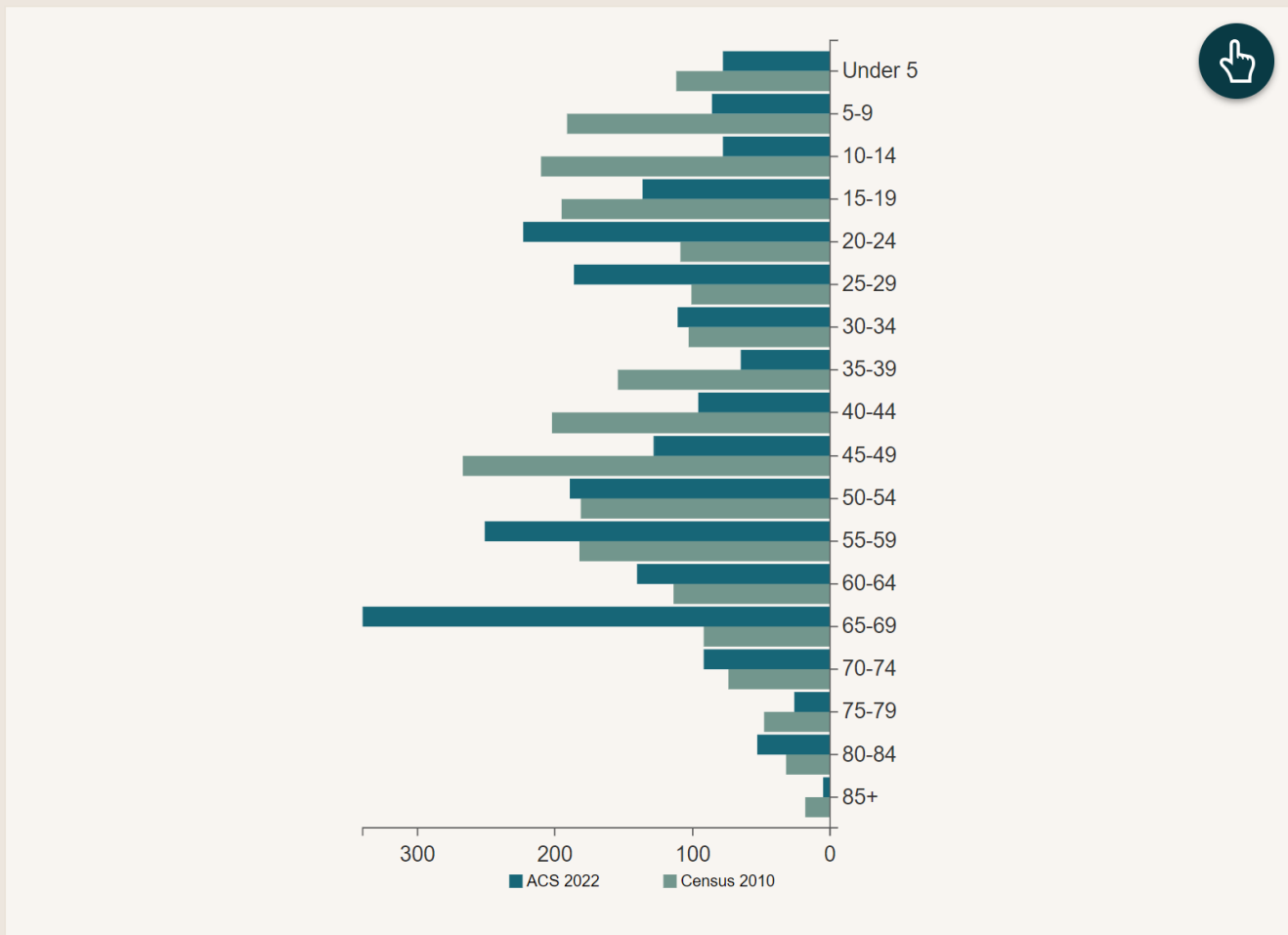
ACS  
2022



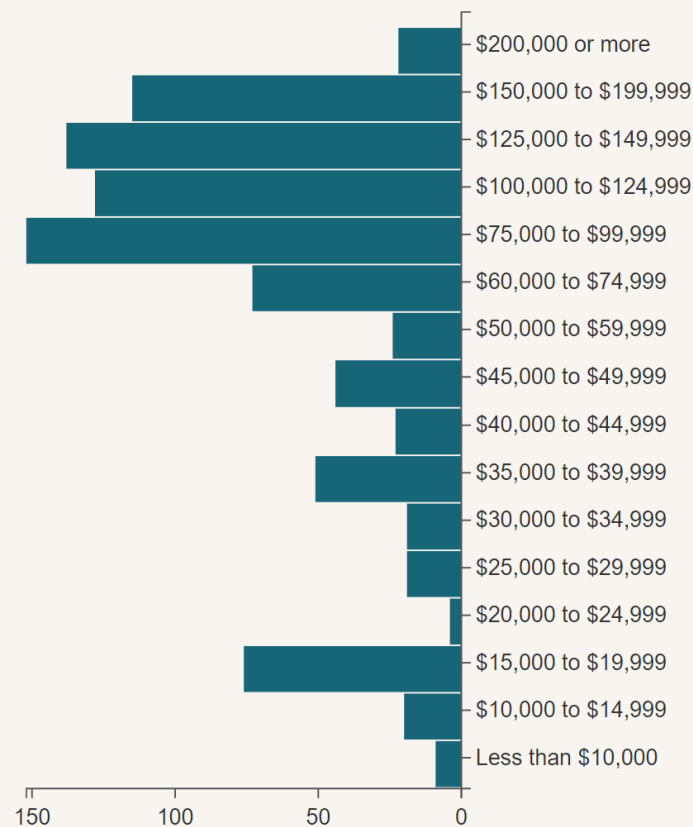
SEMOG  
2050



## Population Change by Age, 2010-2022



## Annual Household Income



## Household Income

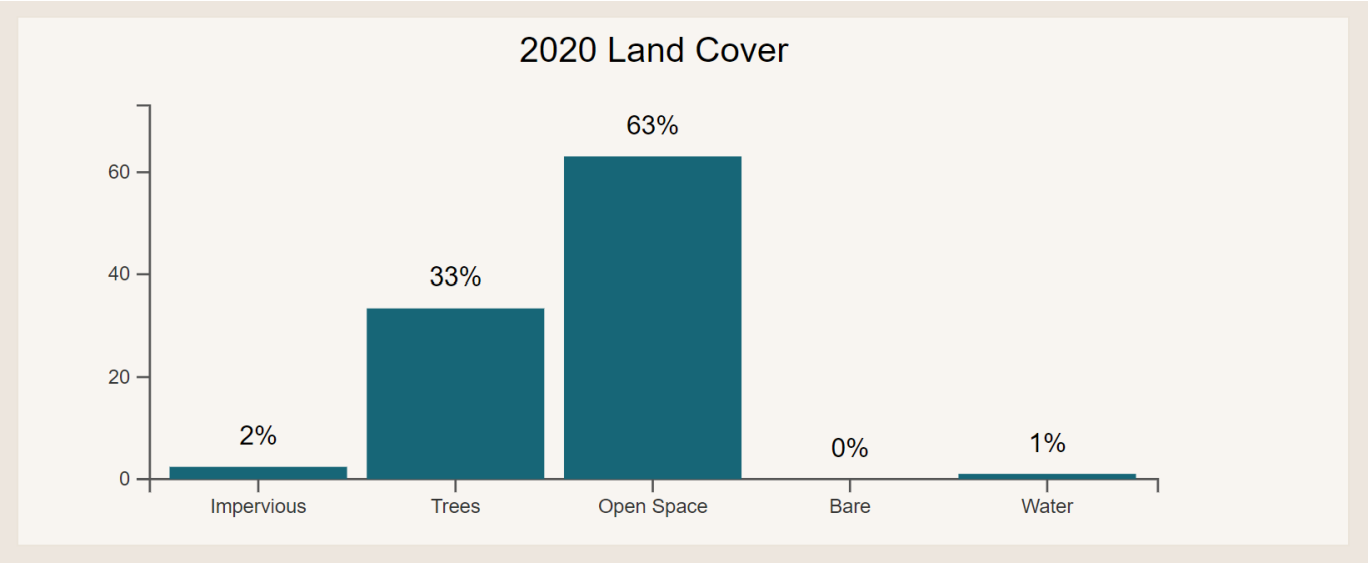
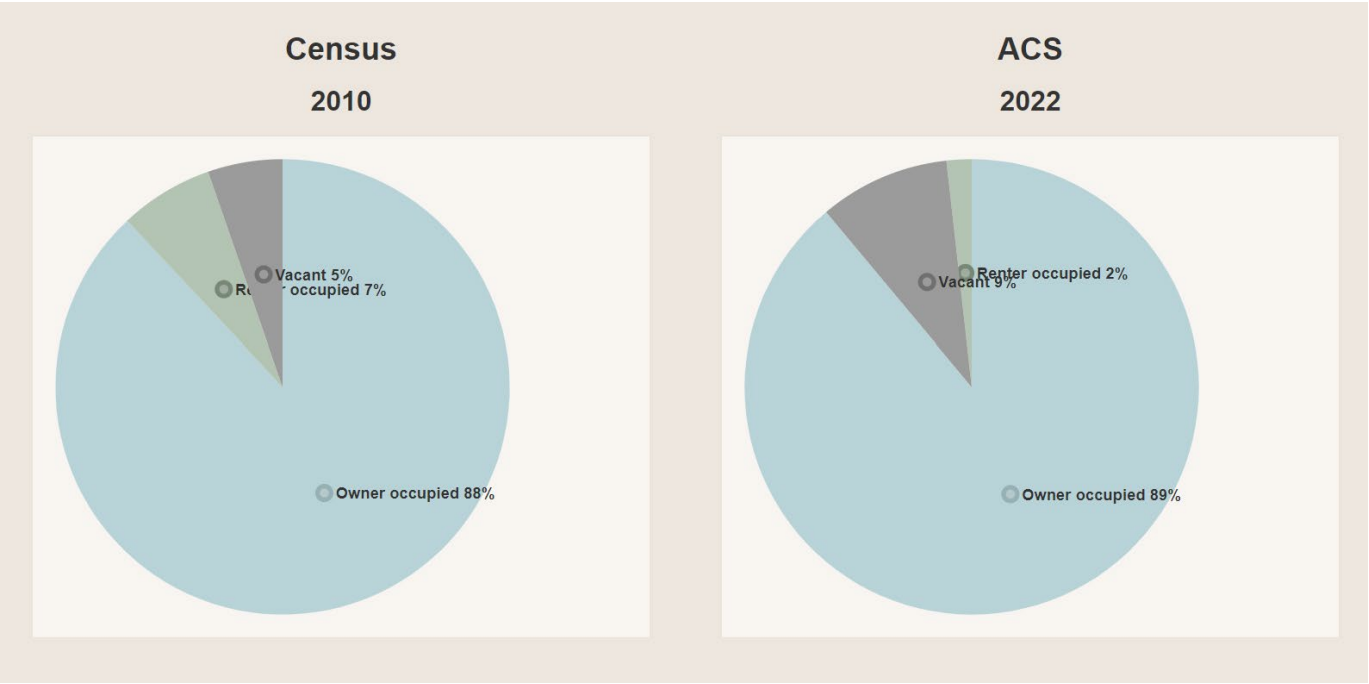
Income (in 2022 dollars)	ACS 2010	ACS 2022	Change 2010-2022	Percent Change 2010-2022
<b>Median Household Income</b>	\$76,587	\$90,871	\$14,284	18.7%
<b>Per Capita Income</b>	\$30,926	\$37,979	\$7,053	22.8%

## Poverty

Poverty	ACS 2010	% of Total (2010)	ACS 2022	% of Total (2022)	% Point Chg 2010-2022
<b>Persons in Poverty</b>	167	7.1%	193	8.5%	1.4%
<b>Households in Poverty</b>	60	7.2%	51	5.6%	-1.6%



Housing Tenure



## 2020 Land Use

Parcel Land Use	Acres 2015	Acres 2020	Change 2015-2020	Pct Change 2015-2020
Single-Family Residential	379.8	383.2	3.4	0.9%
Attached Condo Housing	0	0	0	0%
Multi-Family Housing	0	0	0	0%
Mobile Home	0	0	0	0%
Agricultural/Rural Residential	21,021.2	20,996.7	-24.6	-0.1%
Mixed Use	30.2	30.2	0	0%
Retail	2.9	8.5	5.5	188.5%
Office	10.5	10.5	0	0%
Hospitality	6	6	0	0%
Medical	0	0	0	0%
Institutional	0	0	0	0%
Industrial	79.8	79.8	0	0%
Recreational/Open Space	45	45	0	0%
Cemetery	0	0	0	0%
Golf Course	0	0	0	0%
Parking	0	0	0	0%
Extractive	0	0	0	0%
TCU	0	0	0	0%
Vacant	23.8	39.4	15.6	65.7%
Water	13.9	13.9	0	0%
Not Parceled	57.5	57.5	0	0%
<b>Total</b>	<b>21,670.7</b>	<b>21,670.7</b>	<b>0</b>	<b>0%</b>



## ADMINISTRATIVE STRUCTURE CHART

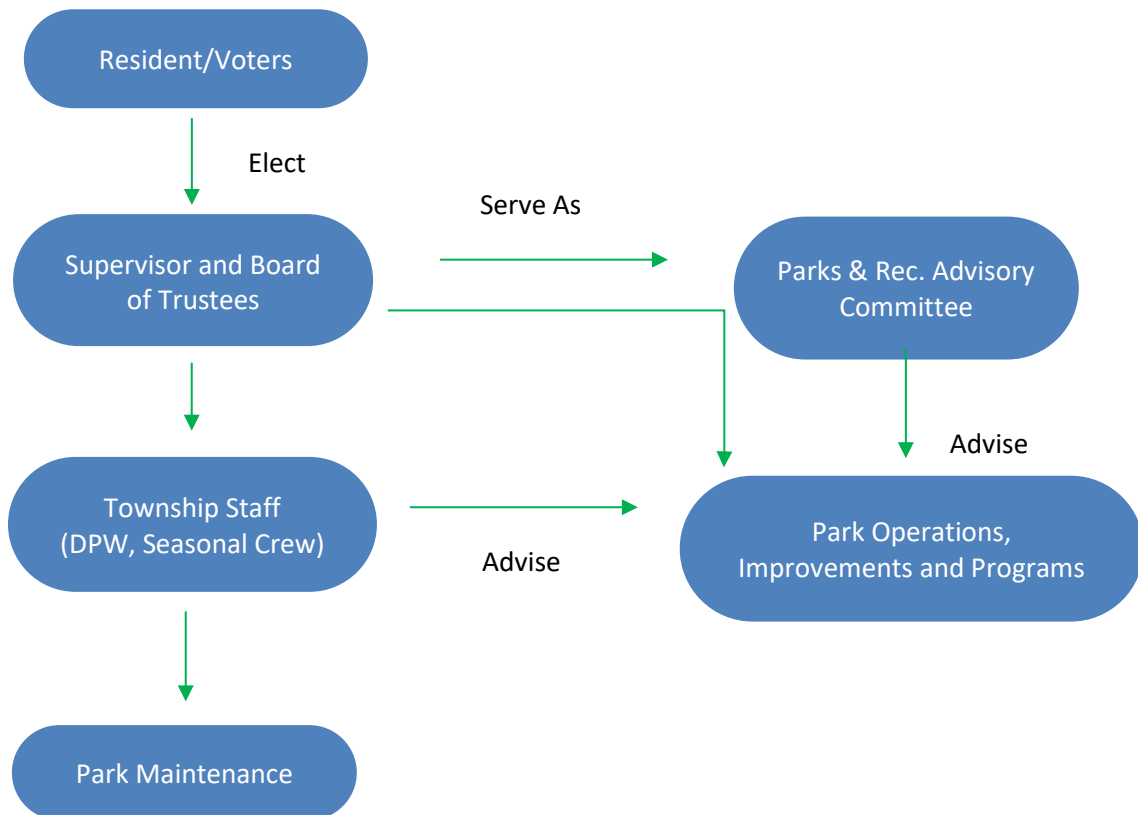
The Emmett Township Board of Trustees consists of 5 elected individuals who are residents of the township and serve in the following capacities: Township Supervisor, Township Clerk, Township Treasurer, and two Trustees elected at large.

The Trustees have the sole responsibility for expenditure of funds to provide necessary services, including recreational facilities and programs.

The Parks and Recreation Committee is established by the Board of Trustees as an advisory committee to the Board. The 5 member committee meets to review the needs at the park and explores creative opportunities for funding partnerships, recreation programs and events.

The Township's statutory authority to prepare recreation plans is provided by the Michigan Zoning Enabling Act 110 of 2006, as amended.

The following chart illustrates the administrative structure of the township:



Emmett Township fiscal year and annual budget include public reviews and access to financial information as desired. The township also receives an annual allocation specifically for parks and recreational needs from the St. Clair County Parks and Recreation Commission's annual millage.

April 2024 thru March 2025 as approved March 13, 2024

<b>INCOME</b>	
Park Mills	\$ 12,000.00
Interest Income	\$ 45.00
Balance Forward	<u>\$ 16,560.02</u>
<b>TOTAL INCOME</b>	<b>\$ 28,605.02</b>
 <b>EXPENSES</b>	
Park Contract	\$ 4,000.00
Equipment	\$ 10,000.00
Port-a-John Rental	\$ 1,080.00
Maintenance (Contract above)	\$ - 0 -
Misc. Expenses	\$ 2,000.00
Park Expenses	<u>\$ 7,500.00</u>
<b>TOTAL EXPENSES</b>	<b>\$ 24,580.00</b>
 Net Income Projected	 <b>\$ 4,025.02</b>

### Role of Volunteers:

Emmett Township is fortunate to have a strong commitment from local volunteers regarding their park and responding to opportunities to offer assistance in a variety of tasks. Seasonal park clean up events, donations of equipment and materials, work parties to install or repair play features, landscaping; and fundraising ideas to meet goals for additional play features are all undertaken by local volunteers. The park committee are strictly volunteers and they meet monthly to ensure that the township park is an attractive place for local residents.

### Community Partnerships:

Emmett Township officials and park committee members are eager to continue to explore local partnerships with service clubs, interest groups, school administrators, non-profits, churches, adjacent townships, the Community Foundation of St. Clair County, St. Clair County Parks and Recreation Commission, federal and state agencies and private businesses that may wish to contribute their resources and expertise regarding the creation of accessible play features, and enhancing natural surroundings for the public's enjoyment.





## **RECREATION AND RESOURCE INVENTORY**

A listing of public and private parks, nature areas and recreational facilities (private and public) are illustrated in the “Resource Inventory Table” within the appendix.

### **Methods Used to Conduct Inventory:**

Methods used to conduct an inventory of nearby parks and recreational facilities included review of the recently completed St. Clair County Parks & Recreation Plan (2023-2027) and information provided by the St. Clair County Metropolitan Planning Commission and the St. Clair County Parks and Recreation Commission; as well as field observations and contact with adjacent townships.

Inventory included the following categories:

- Township owned facility
- School District owned facilities
- Privately owned recreational facilities (as observed)

National Recreation Park Associate (NRPA) park classification is used to help determine the type of park(s) that each community has access and ownership.

NAME	DESCRIPTION	SERVICE AREA	SIZE
Mini Park	Small, Unique	< ¼ mile	1 acre
Neighborhood	Variety Activities	¼ - ½ mile	2-10 acres
Community	Variety Activities, Including sport fields	½ - 3 miles	10+ acres



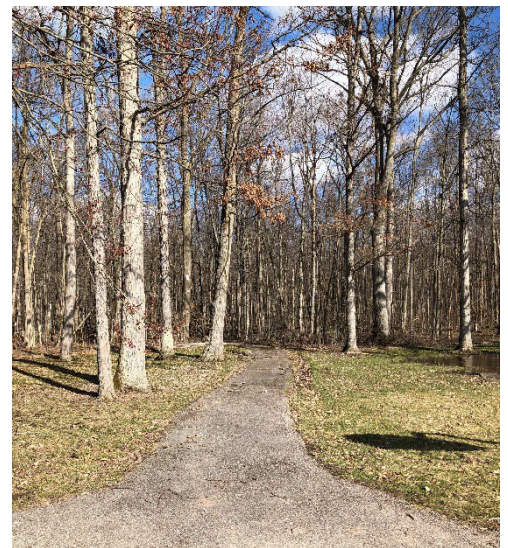


### **Accessibility Factors: Currently the Park Ranks as a “2”.**

Accessibility factors were noted at the Township Park. The recognized American with Disabilities Act (ADA) – 2010 ADA Standards for Accessible Design was used as a guide. A ranking from 1-5 (1 = none of the site amenities meet ADA standards and up to 5 = all of the facility/site amenities meet not only the ADA standards; but also, the “Principles of Universal Design” was used and is shown in the Resource Inventory Table.

In accordance with Michigan DNR standards, facilities and access routes were considered.

The following guideline was used:



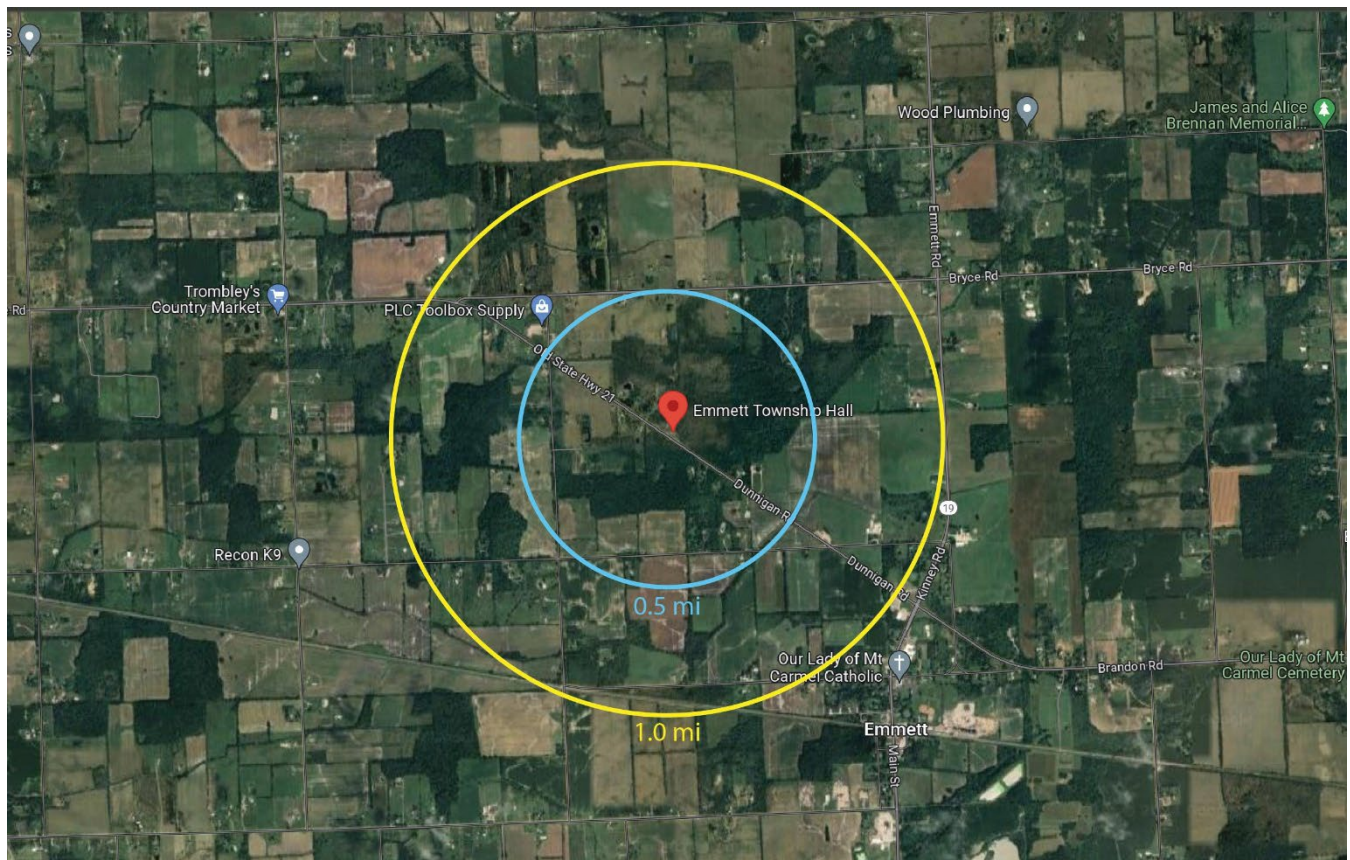
- 1 = None of the facilities/park areas meet accessibility guidelines**
- 2 = Some of the facilities/park areas meet accessibility guidelines**
- 3 = Most of the facilities/park areas meet accessibility guidelines**
- 4 = Entire facility/park area meets accessibility guidelines**
- 5 = Entire facility/park area was renovated/newly built using Universal Design guidelines to meet accessibility.**



The National Recreation and Parks Association (NRPA) provides guidelines that suggest public park systems include 6.25 to 10.5 acres of public park land for every 1,000 of population. With a population at under 3,000; Emmett Township has 3.1 acres of public parkland. An additional 15 acres of recreational space could be deemed reasonable if appropriate land ever became available for acquisition.

Location maps and walkability circles are included for comparison and visual guidance. This includes nearby parks, major waterways and recreational facilities within adjacent communities.

Local public transportation routes are important factors when determining a community's accessibility to public parks and recreational facilities. This includes not only major highways and trunk lines, but also paved roadways, bus routes, regional trail systems and waterways if available.



## Parks and Recreation Facilities in Nearby Communities

<b><i>Burtchville Township</i></b>		
<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Burtchville Township Park	18.0	Playground, ballfields, basketball courts, lake access, bathing beach, fishing access, skate park, trails, tennis courts, picnic area, restrooms, freighter watching

<b><i>Clyde Township</i></b>		
<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Bill Bearss Park	20.0	Playground, ballfields, soccer fields, tennis courts, picnic areas, pavilion, basketball court, concessions, restrooms
Firefighters Park	1.0	Playground, basketball court, picnic facilities, ice skating
Clyde Township Hall Park	1.0	Playground, tennis courts, picnic areas, pavilion, restrooms
Jake Simpson Wilderness Park	17.0	Basketball courts, inline skating, playground, pickleball court
Riverfront Park	1.8	Undeveloped

<b><i>Emmett Township</i></b>		
<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Emmett Township Park	3.0	Playground

<b><i>Grant Township</i></b>		
<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Grant Township Park	10.0	Playground, picnic area, pavilion, softball field, tennis court, basketball hoops

<b><i>Greenwood Township</i></b>		
<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Greenwood Township Park	24.8	Playground, ballfields, basketball courts, trails, tennis courts, picnic areas, special facilities, restrooms

### ***Lynn Township***

<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Lynn Township Park	5.0	Playground

### ***City of Yale***

<b>Park</b>	<b>Acres</b>	<b>Amenities</b>
Yale Park	14.00	Baseball field, picnic area, pavilions

### ***State of Michigan Recreation Facilities***

<b>Facility</b>	<b>Acres</b>	<b>Location</b>
Algonac State Park	1,450	Cottrellville & Clay Townships
Lakeport State Park	1,215	Burtchville Township
Port Huron State Game Area	6,627	Grant, Clyde & Kimball Townships
St. Clair Flats State Wildlife Area	10,300	Clay Township
St. Johns Marsh Recreation Area	2,477	Clay & Ira Townships
Mini Game Area	109	St. Clair Township

### **Post Completion Self Inspection Reports: N/A**

**A “Post Completion Self Inspection Report” (including photographs) is provided in the Appendix for all sites that have received grant assistance, regardless of the year of funding from the following resources:**

- 1. Land and Water Conservation Fund**
- 2. Michigan Natural Resources Trust Fund**
- 3. Recreation Passport Grant Fund**
- 4. Clean Michigan Initiative Recreation Bond Fund**
- 5. 1988 Recreation Bond Fund**

**Emmett Township has not participated in the above-mentioned programs.**



## **PLANNING AND PUBLIC INPUT PROCESS**

The purpose of the 2025-2029 Recreation Plan is to identify needs, desires for improvements to the park and recreational facilities; to recognize potential opportunities for partnerships (both programs and financial resources) and guide development to achieve those improvements.

A key factor in the success of those effects begins and ends with public participation, thoughtful input and support for the goals and objectives, as well as assistance with action items during the next five years.

### **Methods Used to Obtain Public Input:**

Several methods have been used to seek public input and ideas for improvements to the park. Over the past year, the Parks Committee has held several workshops and public meetings to hear the views of the residents and in particular, local children and teens.

In November, 2023, at a public meeting, the Township Board of Trustees and the Parks Committee received an enthusiastic presentation from local families and their children that shared specific ideas for new play features and the development of a nature trail within the park.

Additional outreach to local partners such as the Port Huron Recreation Department, St. Clair County Parks & Recreation Commission, and the Community Foundation of St. Clair County have resulted in positive exchanges of information, potential funding schedules, play feature suppliers, and shared resources.

In April 2024, the Community Foundation of St. Clair County offered a unique opportunity that allowed the township to participate in a “Capacity Building Program”. This partnership has resulted in funding for completion of the Recreation Plan, a concept plan for site development, boundary map, grant narrative guides and administrative support to place the township in a positive position to more easily apply for future grants and leverage fundraising events.

**A detailed schedule and certified copies of the resolutions, published public hearing notices and final authorizations are included in the Appendix.**

**Overview of the public input process includes:**

**November, 2023                      Public Meeting to receive presentation by local children and families on thoughts for improvements to the township park. Same presentation provided to park advisory committee members and Planning Commission.**

**January 2024 – April 2024      Park advisory committee, community members and board members discuss various needs in the township park, potential funding resources and next steps.**

**April-May, 2024                      Community Foundation of St. Clair County offers opportunity for rural communities to participate in pilot program (Rural Recreation Capacity Building Program) to ten rural areas. Emmett Township is first to volunteer for program.**

**May – July, 2024                      Recreation Plan is started. Public comments at Township Board meetings, and Park Advisory Meetings are encouraged. Request for public input is advertised on Township Office sign and posted on board.**

**June 12, 2024                      Township Board meeting agenda includes requesting public comment on park improvements desired. Discussion and exchange of ideas included in minutes and used towards development of recreation plan draft.**

**July 10, 2024                      Draft Recreation Plan is made available for public viewing at Township Hall, and Main Branch-St. Clair County Library.**

**July 12, 2024                      Township Website advertises draft plan available and Notice of Public Hearing set for August 14<sup>th</sup> at Township Board Meeting.**

**July 17, 2024                      Notice of Public Hearing is advertised in the Yale Expositor, local newspaper distributed in the area. Notice of Public Hearing continues to run on Website.**

**August 14, 2024                      Public Hearing held at regularly scheduled Township Board of Trustees meeting. Public encouraged to share comments on the Plan and improvements.**

**August 14, 2024                      Township Board of Trustees authorize a Resolution of Support and Adoption of the Recreation Plan and Authorize Submission to the Department of Natural Resources.**



## **GOALS AND OBJECTIVES**

Access to public green spaces for both active and passive recreational activities and social interaction is a key element in a community's desirability when considering residential and commercial investment.

Emmett Township recognizes the importance of public spaces and is committed to retaining the land adjacent to the Township Hall as the community's public park.

With the results shared during public input events and monthly township meetings, the following goals and objectives have been set to guide property development, partnerships, investment strategies and public support at the Township Park during the next five years.

**Mission Statement:** *To support and encourage improvements and investments at the Township Park which create diverse recreational opportunities that are accessible and creative for all ages and abilities.*

### **Goals & Objectives:**

**Goal 1:** Provide and maintain safe recreational facilities and open public spaces.

**Objective:** Develop and adopt a local Maintenance Policy Plan that includes guidance for weekly, monthly, seasonal and annual inspections and maintenance tasks.

**Objective:** Investigate and evaluate security and risk management options as necessary at park.

**Goal 2:** Encourage healthy lifestyles and physical activity year-round, regardless of age, physical challenges or socio-economic status.

**Objective:** Engage in partnerships with surrounding communities or interest groups to participate and/or offer a wide variety of recreational activities at low or no cost.

**Objective:** Promote recreational activities and programs available through Township or adjacent communities using township's website or social media accounts.

**Objective:** Commit to including inclusive and accessible play options when updating play equipment or park features in order to facilitate all ages and abilities.



**Goal 3:** Plan for a desired expansion of recreational needs in community.

**Objective:** Identify possible land acquisitions, easements, or development partnerships that would increase or expand recreational facilities and protect natural resources.

**Objective:** Explore options as they become available, to extend or create connections to non-motorized pathways between recreational, commercial and residential areas; as well as connectors to established trails or pathways in adjacent communities.

**Objective:** Promote bike or walking trails where appropriate to connect residential areas with open spaces.

**Goal 4:** Protect natural surroundings and promote environmental stewardship.

**Objective:** Incorporate energy efficiency and green technology when making improvements to existing site or developing new recreational spaces; including water conservation, natural or solar lighting, use of native plantings and drought resistance landscaping designs.

**Objective:** Utilize best practice standards for storm water management, drainage and flood mitigation measures when completing design of public spaces as feasible.

**Objective:** Promote recycling by using recycled materials in park amenities such as benches, bins, signage.

**Objective:** Create educational opportunities within public park spaces that promote pollinator gardens, wildlife habitats, signage and design.

**Goal 5:** Support local and regional arts and culture.

**Objective:** Encourage partnerships that provide educational and recreational programs within the park, including special events that the community and surrounding Blue Water Area are welcome to attend.

**Goal 6:** Develop Financial Plan to sustain the park and related recreational programs.

**Objective:** Establish fiscal priorities for next five years regarding park amenities and set a working budget.

**Objective:** Create a Financial Plan that includes creating a fundraising campaign for private and corporate donations, volunteer opportunities, investigate and target private and public grant funds, foundations, and potential sponsorships for desired improvements and a maintenance fund.



## **ACTION PLAN**

### **Implementation Strategies:**

The goals and objectives agreed upon for the next five years are meant to be flexible and offer a guide to seeking out and pursuing opportunities for improvements at the park and throughout public spaces or recreational facilities.

The specific action plan with “project tasks” are greatly dependent upon securing resources that heavily include financial assistance. The current recreation budget does not have adequate funding available for all of the desired projects. Therefore, it is necessary to prioritize improvements and to identify potential partners, matching funds, donations, in-kind services and similar donations. Not all sources will be applicable to all projects. However, the following may be considered as deemed appropriate:

- General Fund – Annual budget allocation and monies available through the Township’s annual Parks and Recreation line item in the annual budget. This may be available for not only normal maintenance, but for the leveraging of funds to provide match dollars for the purchase new play features, and develop a nature trail on site.
- St. Clair County Parks & Recreation Commission - Annual millage allocation to the township. These funds and any subsequent increase in annual amount are eligible for the cost of improvements to the park and/or as match funds for other grants programs or seed money for fundraising efforts.
- Land and Water Conservation Fund – DNR funding program provides competitive grant for 50% (maximum grant \$500,000) with local match for park projects that include property acquisition, site improvements in nature areas.
- Michigan Natural Resources Trust Fund – DNR funding for up to 75% (maximum grant \$400,000) to acquire land, improve or develop parks and recreation facilities, improve accessibility at sites.
- Recreation Passport Fund – DNR funding for up to 75% (maximum \$150,000) for unique improvements to play features in parks and improve accessibility at sites. Emphasis on creative play.
- Foundations, Private Grant Opportunities – Private foundations and regional organizations at times will offer grant funds in a

**competitive manner. Utility companies (DTE Foundation) and regional corporations encourage community projects with small grants to act as seed money to generate and motivate local fundraising efforts.**

- **Business Sponsorships/Branding – Area businesses (large and small, chain or local) will consider improvements such as pavilions with a chance to include a sponsorship or branding right.**
- **Service clubs, interest groups – Area service clubs (Rotary, Lions, Optimist etc.) may enjoy the opportunity to raise funds for a park amenity in exchange for publicity and a name plate. Boy Scout Eagle candidates and Girl Scout Gold Award candidates are another resource for potential park amenities such as nature trail signage, wood benches, bird houses, picnic tables and other similar needs.**
- **Fundraising campaigns are more successful when there is a clear “wish list”, a colorful “concept plan” and when the fundraising is kicked off with a variety of participants and funding levels to generate confidence in the project and enthusiasm for participation.**

## ACTION PLAN

PROJECT/YEAR	EST. COST	SOURCE	GOALS
<b>TOWNSHIP PARK - 2025</b>			
Engineering Design Nature Trail	\$5,000	DNR TF, PARC	1, 2, 3
Construct Nature Trail	\$45,000	DNR TF, PARC, Millage \$ Donations	1, 2, 3
Park Amenities (Benches, Nature signs, birdhouses)	\$ 2,000	Service Club grant Eagle Scout	1, 4
<b>TOWNSHIP PARK - 2026</b>			
Picnic Pavilion	\$ 45,000	Branding Sponsor	1 - 5
Inclusive Play Features	\$ TBD	DNR Rec Passport DNR TF Millage \$ for match Fundraising Events Private Donors	1, 2, 3
<b>TOWNSHIP PARK – 2027</b>			
Multi-sport Court	\$ 45,000	DNR TF DNR Rec Passport Fundraising Private Donors	1, 2, 3
<b>TOWNSHIP PARK - 2028</b>			
Parking Lot Improvements ADA spaces, drainage issues	\$25,000	Millage Funds In-Kind Donations	1 - 5
<b>TOWNSHIP PARK - 2029</b>			
Restroom structure (CXT)	\$TBD	DNR TF	3

<b>TOWNSHIP PARK – General 2025-2029</b>			
<b>Explore future funding options (endowments, etc)</b>			<b>3, 6</b>
<b>Property Acquisitions</b>			<b>1 – 5</b>
<b>Drainage and Landscaping</b>			<b>4</b>
<b>Environmental Stewardship</b>			<b>4</b>
<b>Additional Play features</b>			<b>1, 2, 3</b>
<b>Inclusive Play Pieces</b>			<b>1, 2, 3</b>
<b>Safety Play surfaces (EWF or Rubber Pour)</b>			<b>6</b>
<b>Maintenance-Capital Improvement Fund and Strategic Fund Plan</b>			<b>4</b>
<b>Tree Planting and Forestry Maintenance</b>			<b>3, 5</b>
<b>Recreational Programs/Seasonal Events</b>			

## Concept Plan

# Township Park Improvements

## Site Development Plan

Emmett Township

10-11-24

### LEGEND

PROJECT BOUNDARY

### PROPOSED

1. NATIVE LANDSCAPE BORDER
2. COMMUNITY EVENT SPACE
3. 8' WIDE PATHWAY / TRAIL
4. FUTURE PLAY / FITNESS EQUIPMENT
5. SEATING AREA
6. PAVILION

### EXISTING

7. PARKING LOT
8. TOWNSHIP HALL
9. PORTABLE RESTROOM
10. PLAYGROUND
11. SEPTIC FIELD

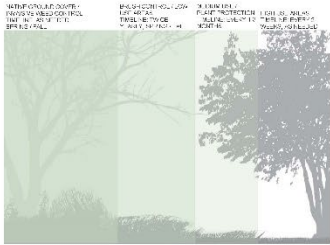


ROWE PROFESSIONAL  
SERVICES COMPANY



Project#: 2400495

100'-0"







## POTENTIAL PARK IMPROVEMENTS (PER COMMUNITY INPUT)



#1 The most popular choice: Track Ride

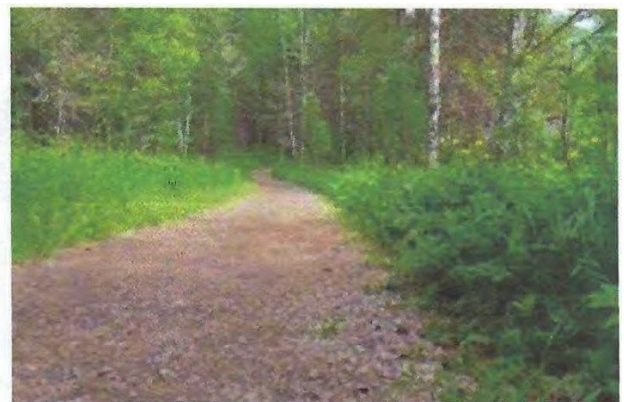
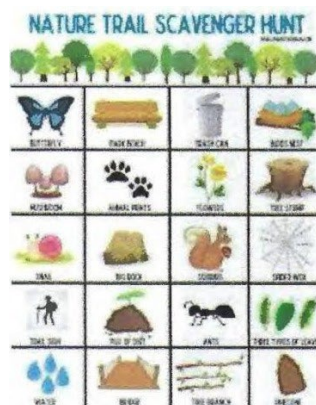


Bonus choice: Zip Krooz



#2 Sledding Hill

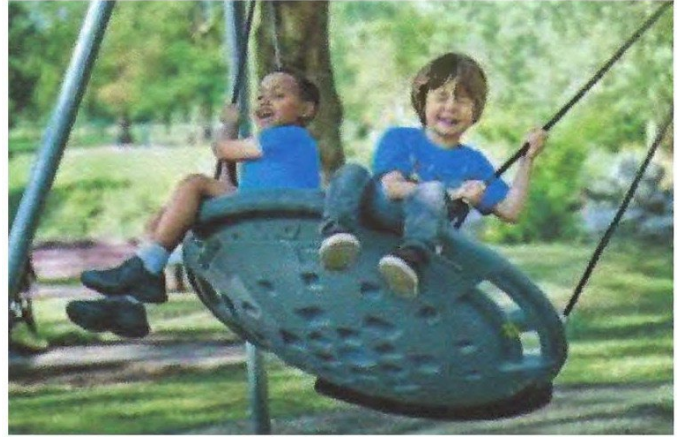
#3 Nature/Bike Trail with  
Scavenger Hunt







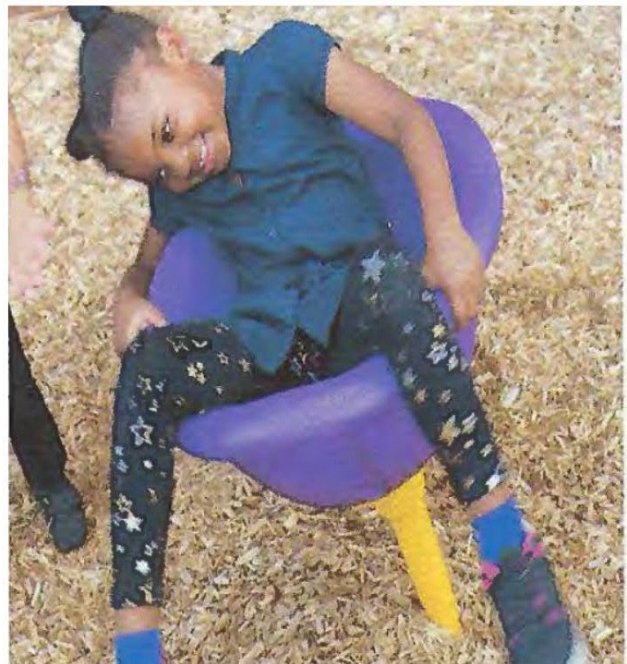
#4 Pavilion - for Birthday and Graduation Parties



#5 Spider Swing



#6 Exercise Equipment for All Ages



#7 Spinning Seats like at Emmett KOA





#8 Ice Skate Rink



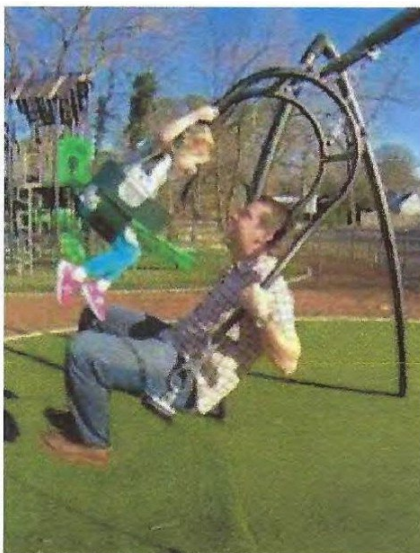
#9 Gaga Pit



Little Library



Wasp Removal in current  
playground equipment



#10 Dual Swing



Bathroom Sign



Chain Link Fence between  
playground area and  
road?



## **SUMMARY**

**It is important for the future of local parks and recreation facilities that along with an “Action Plan” for new improvements, there is also a clear understanding of future needs, and long-term goals. Planning for such may not rely on fundraising alone.**

**The exploration of a capital improvement plan, strategic financial investments and endowment funds may be of benefit to the community. Corporate sponsorships service clubs, interest group branding, and memorial pieces could assist in the costs.**

**The 2025-2029 Recreation Plan has been made available to the public for their comments. On August 14, 2024 the Emmett Township Board of Trustees approved the Recreation Plan and authorized its submission to the Michigan Department of Natural Resources. A copy of the final plan has also been provided to the St. Clair County Metropolitan Planning Commission, the St. Clair County Parks and Recreation Commission and to the Southeastern Michigan Council of Governments for their review and comments.**



# Appendix





## Appendix A – Public Input

### DNR Check List



#### APPENDIX I: COMMUNITY PARK AND RECREATION PLAN CERTIFICATION CHECKLIST

##### Michigan Department of Natural Resources-Grants Management COMMUNITY PARK AND RECREATION PLAN CERTIFICATION CHECKLIST

*By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants*

**INSTRUCTIONS:**

Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants with a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION		
Name of Plan: <i>EMMETT TOWNSHIP PARKS &amp; RECREATION PLAN 2025-2029</i>		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
<i>EMMETT TOWNSHIP</i>	<i>ST. CLAIR</i>	<i>AUGUST, 2024</i>

**INSTRUCTIONS:**

Please check each box to certify that the listed information is included in the final plan.

☒ 1. COMMUNITY DESCRIPTION

☒ 2. ADMINISTRATIVE STRUCTURE

- ☒ Roles of Commission(s) or Advisory Board(s)
- ☒ Department, Authority and/or Staff Description and Organizational Chart
- ☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
- ☒ Current Funding Sources
- ☒ Role of Volunteers
- ☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations
- Regional Authorities or Trailway Commissions Only:
  - ☐ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
  - ☐ Articles of Incorporation

☒ 3. RECREATION INVENTORY

- ☒ Description of Methods Used to Conduct the Inventory
- ☒ Inventory of all Community Owned Parks and Recreation Facilities
- ☒ Location Maps (site development plans recommended but not required)
- ☒ Accessibility Assessment
- ☒ Status Report for all Grant-Assisted Parks and Recreation Facilities
- ☐ Waterways Inventory (if applicable)

☐ 4. RESOURCE INVENTORY (OPTIONAL)

☒ 5. DESCRIPTION OF THE PLANNING PROCESS

☒ **6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

☒ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

☒ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice July 12, 2024

Type of Notice Website; Board Trustee Mtg; Mail Posting

Plan Location TOWNSHIP OFFICE; Main S.C. Library; Local Beach Library

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 32

☒ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice July 17, 2024 for Aug. Mtg. Scheduled.

Name of Newspaper VALE EXPOSITOR

Date of Meeting AUG. 14, 2024

☒ Copy of the Minutes from the Public Meeting

☒ **7. GOALS AND OBJECTIVES**

☒ **8. ACTION PROGRAM**

☐ **9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)** N/A

**PLAN ADOPTION DOCUMENTATION**

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, each local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

☒ 1. Official resolution of adoption by the governing body dated: August 14, 2024

☐ 2. Official resolution of the N/A Commission or Board, recommending adoption of the plan by the governing body, dated: \_\_\_\_\_

☒ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: Jan. 28, 2025

☒ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: Jan. 28, 2025

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for EMMETT TOWNSHIP includes the required content, as indicated

(Local Unit of Government)

above and as set forth by the DNR.

M. R. L. 1-27-2025

Authorized Official for the Local Unit of Government Date

This completed checklist must be uploaded in MiRecGrants.



MICHAEL BUTLER  
SUPERVISOR  
STEPHANIE JACKSON  
CLERK  
CARRIE KOT  
TREASURER  
KEITH SCOTT  
TRUSTEE  
SANDRA RELIFORD  
TRUSTEE

**EMMETT TOWNSHIP**  
11100 DUNNIGAN ROAD  
EMMETT, MICHIGAN 48022  
PHONE (810) 384-8070 FAX (810) 384-6138

January 27, 2025

Southeastern Michigan Council of Governments  
1001 Woodward Avenue, Suite 1400  
Detroit, Michigan 48226-1904

Re: 2025-2029 Recreation Plan

Dear Review Committee;

Attached please find the final 2025-2029 Parks & Recreation Plan for our community. The plan was adopted by formal resolution of the Township Board of Trustees at their scheduled monthly meeting. This action was taken after several months of community input, public meetings, draft reviews and an advertised formal public hearing to receive comments from everyone that wished to participate.

The draft plan was available for public review for more than 30 days and public comments were encouraged at each Board meeting throughout the past several months.

A copy of the Plan has also been provided to the St. Clair County Metropolitan Planning Commission and to the St. Clair County Parks and Recreation Commission.

If you have any questions, please feel free to contact me directly at the township office (810) 384-8070; or Kim Harmer, project consultant, at [kikharter@yahoo.com](mailto:kikharter@yahoo.com).

Thank you for your participation in this process.

Sincerely,

  
Emmett Township Supervisor,

MICHAEL BUTLER  
SUPERVISOR  
STEPHANIE JACKSON  
CLERK  
CARRIE KOT  
TREASURER  
KEITH SCOTT  
TRUSTEE  
SANDRA RELIFORD  
TRUSTEE

**EMMETT TOWNSHIP**  
11100 DUNNIGAN ROAD  
EMMETT, MICHIGAN 48022  
PHONE (810) 384-8070 FAX (810) 384-6138

January 28, 2025

St. Clair County Metropolitan Planning Commission  
200 Grand River Avenue  
Port Huron, Michigan 48060

Re: 2025-2029 Recreation Plan

Dear Staff;

Attached please find the final 2025-2029 Parks & Recreation Plan for our community. The plan was adopted by formal resolution of the Board of Trustees at their scheduled monthly meeting. This action was taken after several months of community input, public meetings, draft reviews and an advertised formal public hearing to receive comments from everyone that wished to participate.

The draft plan was available for public review for more than 30 days and public comments were encouraged at each Board meeting throughout the past several months.

A copy of the Plan has also been provided to the Southeast Michigan Council of Governments and to the St. Clair County Parks and Recreation Commission.

If you have any questions, please feel free to contact me directly at the office (810) 384-8070; or Kim Harmer, project consultant, at [kjkharmar@yahoo.com](mailto:kjkharmar@yahoo.com).

Thank you for your participation in this process.

Sincerely,

  
Emmett Township Supervisor

EMMETT TOWNSHIP BOARD OF TRUSTEES

RESOLUTION # 24-16

**Approving the 2025-2029 Parks and Recreation Plan and authorizing the submission of the plan to the Michigan Department of Natural Resources.**

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WHEREAS, Emmett Township has prepared a Five-Year Parks and Recreation Plan (hereafter referred to as the "Plan"), which describes the physical features, existing recreational facilities and desired action items for park and recreation development during the period of 2025 thru 2029; and

WHEREAS, during the process of creating the Plan, public input has been sought over several months through means of social media accounts, public meetings, outreach to interest groups, and public hearings that included public views and comments regarding recreation events, desired improvements at the township park, desired recreational programs and opportunities; and

WHEREAS, on July 10, 2024, a draft plan was released to the public for their review and comments and made available at the Emmett Township Office and the main branch of the St. Clair County Library; and

WHEREAS, a public hearing was advertised and held on August 14, 2024, at a regularly scheduled Township Board of Trustees meeting to provide additional opportunity for citizens to review the draft plan and to share their opinions on all aspects of the proposed "Plan", including "Goals and Objectives" and an "Action Plan" for the next five years;

NOW, THEREFORE, BE IT RESOLVED that the Emmett Township Board of Trustees hereby approves and adopts the 2025-2029 Parks and Recreation Plan and will include the final plan as a reference or appendix to future Comprehensive Plans that may be adopted by Emmett Township as deemed appropriate; and

BE IT FURTHER RESOLVED, that the Emmett Township Board of Trustees authorizes the submission of the plan to the Michigan Department of Natural Resources for their review and approval in order to be eligible to apply for consideration for federal and state grant programs.

RESULT:

Motion By: Sandy Reiford Second By: Keith Scott

Ayes: 5

Nays: 0

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE EMMETT TOWNSHIP BOARD OF TRUSTEES AT A REGULAR MEETING HELD ON

August 14, 2024

Signed: [Signature] Date: 8/14/24  
Emmett Township Clerk

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EMMETT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MONTHLY BOARD MEETING  
AUGUST 14, 2024

The Public Hearing to hear the comments on the proposed five year parks and recreation plan was called to order at 7:00 p.m. followed by the pledge to the flag. Scott Mueller said that he is in favor of the proposed parks and recreation plan and commented that there have been posts on Facebook giving a thumbs up to changes/events that have been happening with the park. He stated that he has received all positive feedback from everyone he has spoken to. Carrie Kot spoke in favor of the plan and about how happy she was with her visit to the farmers market. She stated how beautiful everything looked and how nice the vendors were.

Butler made a motion to adjourn the Public Hearing. Support was given by Reliford. Motion carried. The Public Hearing was adjourned at 7:08 p.m.

The August board of trustees meeting was called to order immediately following the close of the Public Hearing.

Roll call was taken with Butler, K. Scott, Reliford, Kot, and Jackson all present.

The consent agenda was approved with a motion by Reliford and supported by Keith Scott. Motion passed. The consent agenda consisted of the July meeting minutes and the July financial statement, The financial statement for July is as follows: CD's \$75,584.45, revenue sharing \$433,372.97, park acct \$14,517.93, A.R.P.A. \$8,720.07, fire millage \$56,715.98, road millage \$166,683.41, tax acct \$74,131.70, trust & agency \$9,808.20, bldg. admin. \$19,310.98, and the general acct. \$202,544.00. Accounts payable for July had a total paid expenses of \$14,729.33 paid out of the general fund.

Butler made a motion to increase the free tire drop off for dumpster day from two tires to four tires per township resident with ID check. Reliford supported.

All in favor Aye: 5 Nay: 0

Motion passed.

Clerk, Jackson informed the board that the August State primary election went smoothly and everything was able to get cleared up with the Joint Early Voting Agreement with Kenockee Township. Overall, Early Voting had a total of 48 voters which was less than the 81 total voters that utilized Early Voting in February.

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Jackson said this Early Voting election cycle cost the Township roughly \$87.89 per early voter. Jackson informed the Board that the election drop box reimbursement of \$698 is expected to be issued by October 31, 2024. Jackson also had a bill for \$860.69 from Election Source for 6 new rolling ballot bags and 5 new test ballot bags. These are needed for all of the new security requirements with Early Voting and transportation of timely received military ballots to the county. Kot made a motion to approve the bill from Election Source for the new ballot bags and was supported by Butler.

All in favor Aye: 5 Nay: 0

Motion passed.

Treasurer Kot informed the Board that the Panini machine is up and running. She said she has only received a few complaints from residents not being able to pay their taxes at Choice One Bank. She has also had Village of Emmett residents coming in trying to pay their tax bill which we do not accept.

Kinetico hasn't serviced the Town Hall's water softener since March. Their office has had a total change over and they contacted the Township to set up dates to get on a regular service schedule as per the Township's service agreement with Kinetico. The Township currently needs a head change on the softener and extra filters.

Currently, the Emmett Township Park has received \$135 in park donations. King and King needs to be contacted on how to create a new budget line item to best record money coming in and out of the Park Account for donations. A future budget line item in the Park Account also needs to be set up for advertising and other new expenses associated with the park improvements being made. Advertising bills for the park will currently come out of the Dues and Subscriptions line item in the General Fund. Clarification was also made to have all lawn care and snow plowing be paid out of the General Fund Account and to transfer half of the expense money on a quarterly basis from the Park Account into the General Fund. The costs of the dumpster for the Township Hall will also be split between the General Fund and Park Accounts while the Porta John bill will all be paid out of the Park Account.

**Resolution #24-16: Approving the 2025-2029 Parks and Recreation Plan and authorizing the submission of the plan to the Michigan Department of Natural Resources.** The resolution was approved with a motion by Reliford and supported by K. Scott.

All in favor Aye: 5 Nay: 0

Motion passed.

The Board discussed using the 2024/2025 County Rd 50/50 matching grant money for Keegan Rd culvert that needs to be replaced north of Burt Rd. The estimate is \$65,000 for the project. Ditching on Rynn Rd per a land owners request was also discussed for next year. The engineers are finalizing and getting the tubes needed for the Rose and Carney Rd project.

The Board did not account for a \$673.03 bill that was already spent out of the gravel/limestone budget line item when discussing the total overall limestone haul line item for the 2024-2025 budget year at last month's meeting. Butler made a motion to spend \$54,923.04 over this year's budgeted amount of \$86,035.55 to go towards the total limestone hall, not \$54,250.01 K. Scott supported the motion. All in favor Aye: 5 Nay: 0  
Motion passed.

Butler made a motion to use \$2,417.43 of this year's ARPA funds to pay the invoice to crack seal the Emmett Township parking lot. K. Scott seconded the motion.

Roll call vote: Keith Scott; Yea, Reliford; Yea, Kot; Yea, Jackson; Yea, and Butler; Yea. Motion passed.

Treasurer Kot received an email for the King and King audit invoice that has not been paid. Clerk Jackson has been trying to contact someone from the accounts receivable department to figure out where the initial bill was sent to and to make sure that they have to correct contact email up to date. Butler made a motion to pay \$5,537.80 to King and King for performing the 2023/2024 fiscal year audit. Reliford seconded the motion. Roll call vote: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea and Keith Scott; Yea. Motion passed.

Treasurer Kot informed the Board of different trainings that will be coming up in Frankenmouth.

The Planning Commission informed the Board that they needed to appoint an alternate. Butler made a motion to appoint Michael Hull as the alternate to the Planning Commission for a 4yr term. K. Scott supported.  
All in favor Aye: 5 Nay: 0  
Motion passed.



The Clerk will look into term dates for planning, Board of Review, and other non-elected officials to see what other appointments may need to be made.

The Park Committee informed the Board of an Eagle Scout bench and bird house project for the park. Scott Mueller suggested having the individual set up a spot at one of the Farmers Markets at the Township Hall to solicit donations for the project. Butler informed that there can be no monetary exchanges from the Township to the Eagle Scout for the project.

Motion by Reliford and support by K. Scott to adjourn the meeting. Motion carried. Meeting was adjourned at 8:08 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Stephanie Jackson', with a long horizontal flourish extending to the right.

Stephanie Jackson, Clerk

EMMETT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MONTHLY BOARD MEETING  
JULY 10, 2024

The July board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Butler, Keith Scott, Reliford, Kot and Jackson all present.

After clarification was made to Reliford on the Kelly Law Firm bill, the consent agenda was approved with a motion by Reliford and supported by K. Scott. Motion passed. The consent agenda consisted of the June meeting minutes. The financial statement for June is as follows: CD's \$75,578.99, revenue sharing \$546,113.28, park acct \$15,437.09, A.R.P.A. \$9,035.85, fire millage \$56,691.97, road millage \$166,577.60, tax acct \$2.00 trust & agency \$7,804.44, bldg. admin. \$18,037.22, general acct \$96,463.80. Accounts payable for June had a total paid expenses of \$15,969.23 paid out of the general fund.

Butler is hopeful for a new printer quote for the next meeting.

The new office chairs for the Clerk's office have been purchased.

The Chloride application for the roads have been completed. A 3<sup>rd</sup> pass was done on Breen, Brandon, Metcalf, and Keegan Rd.

**Resolution #24-15: Authorizing the scheduling of a public hearing for August 14, 2024, to hear comments regarding the draft 2025-2029 Parks and Recreation Plan for Emmett Township.** The resolution was approved with a motion by Kott and supported by K. Scott. Roll call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Jackson; Yea and Butler; Yea. Motion passed.

The 2024 park millage and distribution has been submitted and complete.

Butler made a motion to approve the work order for the Imlay City Rd culvert replacement of \$4,000 to be paid out of ARPA. Reliford supported. Motion carried.

Butler received clarification on the Rose Rd and Carney Rd ditching project. The project work order is estimated to cost \$50,000 for 2 crossroad culverts, 600ft of

underground ditching, 450ft of open ditching. This will take up the whole \$25,000 culvert grant match money. Butler made a motion to move forward with the project. Jackson seconded the motion.

Roll call: Reliford; Yea, Kot; Yea, Jackson; Yea, Butler; Yea, and K. Scott; Yea  
Motion passed.

The overall total for the limestone haul is \$169,431.91 less the match money of \$29,146.35 bringing the total amount due to \$140,285.56. \$86,035.55 was budgeted for the year making a difference of 54,250.01 over budget. The total amount in the road millage account is \$166,577.60 due to ARPA funds being used last budget year for road projects. Butler made a motion to spend \$54,250.01 over this year's budgeted amount of \$86,035.55 to go towards the total limestone haul of \$140,285.56. This will bring the 2024-2025 fiscal year budget into a negative even though the money is in the road millage account. Reliford seconded the motion  
Roll call: Kot; Yea, Jackson; Yea, Butler; Yea, K. Scott; Yea, and Reliford; Yea.  
Motion passed.

Treasurer Kot installed a locked through wall drop box into her office for people to drop off their tax bills. The new change box and online bill pay are being utilized. She is still waiting on a panini device.

Dumpster day for Saturday, September 21 was confirmed with Jeff's Rubbish. Demry wants to be contacted closer to the date for tire pickup. Supervisor Butler plans to be in attendance to help verify resident ID's. A Dumpster Day flyer was sent out with the tax bills and a notice will go in the Yale Expositor two weeks prior to the event.

Clerk Jackson informed the Board that the joint agreement for Early Voting with Kenockee Township has not been going well. She feels as if she is doing the work for them and not with them. She still needs Kenockee Township to get her two ballot containers, their Early Voting ballots, and a person to cover as site supervisor for the 4 agreed upon days that is in the Joint Early Voting Agreement Contract. Jackson also informed the board that there was another round of grant money for elections and she requested a new Early Voting Tabulator and Early Voting Laptop so that Emmett Township and Kenockee can each have their own Early Voting equipment that is not shared.

The Audit with King and King went well with no concerns.

Treasurer Kot informed the Board that 53 Bank charges \$63/month for insurances services as the amount the Township has in the bank is above the FDIC insurable amount. She is looking into other banks to move the money into.

The QuickBooks 2024 update is now up and running on all computers.

Planning gave their report and informed the Board that the Census has been completed and added as an addendum to the master plan.

The Park Committee has their 5-year master plan draft that is available in the Township Hall office for a 30-day comment period. A notice for a public hearing to be held on August 14, 2024 to receive public comments on the draft Recreation Plan will be put in the Yale Expositor and on the Township's website. The Park Committee also will be starting to advertise for a Farmer's Market to be hosted at the Township Hall Park on Thursdays or Fridays.

Butler made a motion to adjourn and was supported by Reliford. Motion passed. Meeting was adjourned at 8:18 p.m.

Respectfully submitted,

  
Stephanie Jackson, Clerk



**EMMETT TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MONTHLY MEETING**  
JUNE 12, 2024

The June board of trustees meeting was called to order at 7:00 p.m. followed by the pledge to the flag.

Roll call was taken with Butler, K. Scott, Reliford, Kot and Jackson all present.

The consent agenda was approved with a motion by K. Scott and supported by Reliford. Motion passed. The consent agenda consisted of the May 8 meeting minutes. The financial statement for May is as follows: CD's \$75,573.33, revenue sharing \$541,764.88, park \$16,581.29, A.R.P.A. \$14,308.18, fire millage \$56,670.29, road millage \$166,482.07, tax acct. \$2.00, trust & agency \$7,801.41, building admin, \$16,993.22 and the general fund \$39,093.54. Accounts payable had paid expenses of \$17,438.91 less 160.73 for the April electric bill making the total May expenses \$17,278.18 paid out of the general fund.

Supervisor Butler informed the board members that he received a new quote for another printer that was not comparable. He also stated that the 2024 gravel haul is expected to be done by next week.

The new paint job for the lobby has been completed by Treasurer Kot. Kot also informed the board that she would like to install a through-wall deposit drop box that goes into her office instead of the one she has been currently attaching to her window ledge.

Clerk Jackson informed the board that the AV drop box reimbursement and Presidential Primary election reimbursements have been submitted. She has no estimate as to when the Township can expect to receive these reimbursements.

The public had an opportunity to share comments regarding desired improvements at the Emmett Township Park, in preparation for a Five-Year Parks and Recreation Plan to be completed in August 2024 and submitted to the Michigan Department of Natural Resources by October 1, 2024. Guests liked the idea of having something different than what's offered at neighboring parks. Lots of discussion revolved around the development of a nature trail. Ideas for the nature trail included QR codes to be scanned to educate individuals of different plants and animals that can be seen on the trail, possibility of fitness stations, scavenger hunts, bird and bat

houses, and a butterfly/hummingbird garden. Other ideas mentioned by the public included a well pump simulation station and a dog run. There were different event suggestions presented as well. Ideas included yoga classes, a farmers market, and plant swaps.

Members from the Park Committee discussed hopes for a match money grant to help install the walking trail and a DNR grant for the development of a pavilion. The Board was informed that the Master Plan for the park is in progress. Members of the Township Board discussed moving the porta potty across the parking lot into a brick enclosure to be near the playground area. Possible donations for the park projects were discussed as well which lead to a discussion of the possibility of personalized donation bricks/plaques and memorial benches.

**Resolution #24-13: Approving the current Parks and Recreation Maintenance Policy and Plan for Emmett Township.** The resolution was approved with a motion by K. Scott and supported by Kot.

All in favor Aye: 5 Nay: 0

Motion passed.

**Resolution #24-14: Approving and Authorizing a grant application to the St. Clair County Parks & Recreation Commission for consideration of partial funding for a Nature Trail at the Township Park.** The resolution was approved with a motion by Reliford and supported by Jackson.

All in favor Aye: 5 Nay: 0

Motion passed.

Butler made a motion to approve the Park and Recreation millage distribution application for this year's funding of \$12,992 and was supported by Kot.

All in favor Aye: 5 Nay: 0

Motion passed.

The Carney Rd bridge replacement over white drain at an estimated cost of \$95,000 is set to be done in 2025. Monies are planned to come out of the Governor Simasko ARPA funds.

The crack sealing on Bryce Rd for a cost of \$15,000 to come out of the County Commissioner ARPA money has been completed. Miller Rd and Imlay City Rd culverts have now been replaced as well.

The costs for the Rose Rd and Carney Rd project for new culverts and ditching have come in less than what the Township was told. Supervisor Butler is going to



double check the numbers before approval and will bring back to the next board meeting.

Butler made a motion to use ARPA funds for the \$4,000 crack seal work order for the Township parking lot. K. Scott seconded the motion.

Roll call: K. Scott; Yea, Reliford; Yea, Kot; Yea, Jackson; Yea and Butler; Yea. Motion passed.

An Assessing database request fee for a FOIA request was discussed. A possible per parcel price was mentioned. A fee schedule and policy resolution would need to be created. More research and information will be brought to the next board meeting.

Butler received a quote from Jeff's Rubbish for a Township Dumpster Day. Jeff's Rubbish no longer provides a packer or personnel. They will provide 30 yard roll offs in the amount of \$525 each. Three roll offs were recommended. The Township will contact Demaray for tire disposal. Clerk Jackson also spoke with Marcotte about a quote for dumpster day. She was informed that the prices would be at least the same as they were last year. The person she spoke with was not sure if there has been any increase in costs and said she would get back with her. A tentative date of September 21, 2024 has been set for Dumpster Day.

Butler made a motion to get a 2-yard dumpster from Jeff's Rubbish for the Township Hall on trial run. It will cost \$205 per quarter and will be dumped once a week. K. Scott seconded.

All in favor Aye: 5 Nay: 0

Motion passed.

The L-4029 was signed by the Township Supervisor and Clerk.

The Logic and Public accuracy test date for the August 6, 2024 has been scheduled for Friday, June 28 at 8:00am. The Public Accuracy testing will begin at 9:30am.

Emmett Township is currently the administrator of a Nationwide deferred comp program. The last two employees that were contributing to the plan are no longer township employees. Jackson made a motion to inform Nationwide that we wish to no longer be the administrators of the Nationwide plan. Butler supported.

All in favor Aye: 5 Nay: 0

Motion passed.

Butler made a motion to approve the bills for the month of May lawn maintenance and a toner purchase for the Town Hall. K. Scott supported.

All in favor Aye: 5 Nay: 0

Motion passed.

Treasurer Kot informed the board that we will no longer be using Choice One Bank to accept tax collections for the Township. Kot discussed the need for an office change fund for the sole purpose of making change and is not to be used to purchase anything. Butler made a motion to approve an amendment to policy number 4.17 to remove petty cash and to replace with an office change fund. Reliford supported.

All in favor Aye: 5 Nay: 0

Motion passed.

Kot also discussed using a remote deposit capture to deposit checks. This would save the township mileage money as it eliminates the need to make frequent stops at the bank for deposits.

Insured sweep accounts are being further looked into as an option for our revenue sharing money. A six to nine month emergency savings fund was also discussed.

June 17 our PPT delinquent taxes that are over 5 years old go to the court along with other Township's filings to be stricken.

Butler made a motion to approve the T-Mobile generator site plan amendment to install a 48sq foot concrete pad with a generator. Reliford seconded. Motion carried.

The Planning and Park committee gave their reports.

No report from the enforcement officer.

Correspondence: Tri-Hospital EMS reported to Supervisor Butler that the allocation of millage funds into our service agreement has filled the gap between the cost of providing ambulance services and the insufficient revenue generated from third-party payers.

Butler made a motion to adjourn the meeting, supported by Reliford. Meeting was adjourned at 8:41p.m. Motion carried.

Respectfully submitted,



Stephanie Jackson, Clerk

AFFIDAVIT OF POSTING/PUBLICATION  
EMMETT TOWNSHIP  
2025-2029 PARKS AND RECREATION PLAN

State of Michigan)

-SS-

County of St. Clair)

Stephanie Jackson, Emmett Township Clerk, being duly sworn,  
deposes and says that as Township Clerk of Emmett Township I confirm that public hearing  
notices were posted and delivered as stated below:

Public Notice: Public Hearing to be held on August 14, 2024 to hear and receive comments on  
the draft 2025-2029 Parks and Recreation Plan.

Date

Description

July 12, 2024

Posted on Township Hall Office bulletin board/message board.

Posted on Township social media accounts.

Posted on Township Hall Office outdoor entrance sign.

July 17, 2024

Published in local newspaper of general circulation and designated as  
Township's official newspaper, known as

The Yale Expositor

Certified: Stephanie Jackson

Emmett Township Clerk

Date: 7-24-24

Acknowledged before me this 24 day of July, 2024.

Patty Mikolajczyk

Notary Public, St. Clair County, Michigan.

Acting in St. Clair County, Michigan

My commission expires: 4-4-29



**NOTICE OF PUBLIC HEARING**

**EMMETT TOWNSHIP**

PLEASE TAKE NOTICE that Emmett Township Board of Trustees will hold a public hearing at their regular scheduled township board meeting on Wednesday, August 14, 2024 at 7:00 p.m. in the public meeting room at Emmett Township Hall Offices, 11100 Dunnigan Road, Emmett, Michigan to receive public comment on the draft Recreation Plan. Copies of the plan are available for viewing at the Township Hall and at the St. Clair County Library Main Branch, 210 McMorran Blvd. Port Huron. Written comments may also be received via post or Township email: [emmetttownship@gmail.com](mailto:emmetttownship@gmail.com) until end of business day, August 14, 2024. Emmett Township complies with "American Disabilities Act" Title VI. If auxiliary aids or services are required at public meeting, contact Township Clerk at Township Hall Office, (810) 384-8070 at least three (3) business days prior to meeting date.



RESOLUTION # 24-15

Authorizing the scheduling of a public hearing for August 14, 2024, to hear comments regarding the draft 2025-2029 Parks and Recreation Plan for Emmett Township.

---

WHEREAS, the Michigan Department of Natural Resources (DNR) offers communities with an approved and current Five Year Parks and Recreation Plan the opportunity to compete for recreation grant funds annually; and

WHEREAS, it is Emmett Township's desire to search for and compete for all available funding resources that would assist in improvements to the Township Park; and

WHEREAS, beginning in the fall of 2023, Emmett Township has held both formal and informal public meetings and requested community input regarding the desired improvements at the Township Park located at 1110 Dunnigan Road, Emmett Township; and

WHEREAS, the Emmett Township Board of Trustees also held a public comment period during their June 12, 2024 regular meeting to formally hear comments on improvements for the park; and

WHEREAS, on July 10, 2024, a draft Parks and Recreation Plan has been provided that reflects those comments and is available for public viewing and further input; and

WHEREAS, the township will make the draft Plan available for public viewing at the township office, on social media accounts, and at the main branch of the St. Clair County Public Library and will accept written comments until August 14, 2024 addressed and delivered either in person or via postal service or email to the township office at 1110 Dunnigan Road, Emmett Township; and

WHEREAS, before the adoption of the final Plan and at the end of the formal 30 day comment period, the township wishes to hold a final public hearing to receive and review those public comments on the Plan;

NOW, THEREFORE BE IT RESOLVED, that the Emmett Township Board of Trustees does hereby schedule a public hearing for August 14, 2024 at the regular scheduled Board of Trustees meeting held at the Township Hall Office, at 1110 Dunnigan Road, Emmett to hear comments regarding the draft 2025-2029 Parks and Recreation Plan; and

BE IT FURTHER RESOLVED, that the Emmett Township clerk shall publish a notice of said public hearing in the local newspaper at least one week prior to the date of the public hearing, shall acquire an affidavit or proof of said publication, shall post notice of same hearing at the Township Hall Office in a visible manner, and keep on hand a copy of the draft plan for public review during normal business hours and during the entire 30 day comment period and prior to the public hearing.

RESULT:

MOTION BY: Carrie Kot

SECONDED BY: Keith Scott

Ayes: 5

Nays: 0

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF THE  
RESOLUTION ADOPTED BY THE EMMETT TOWNSHIP BOARD OF TRUSTEES AT A  
REGULAR MEETING HELD ON AUGUST 14, 2024.

Signed: Steph Zick Date: 7-10-24

Emmett Township Clerk



## Appendix B - Recreational Sites & Facilities Standards

### APPENDIX B: RECOMMENDED CLASSIFICATION SYSTEM FOR LOCAL AND REGIONAL RECREATION OPEN SPACE AND TRAILS

CLASSIFICATION	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA	ACRES / 1,000 POPULATION
<b>Mini-Park</b>	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile distance in residential setting.	Between 2500 sq. ft. and one acre in size.	0.25 to 0.5 A
<b>Neighborhood Park</b>	Neighborhood park remains the basic unit of the park system and serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼- to ½-mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.	1.0 to 2.0 A
<b>School-Park</b>	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable-depends on function.	Variable
<b>Community Park</b>	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3 mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.	5.0 to 8.0 A
<b>Large Urban Park</b>	Large urban parks serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community. Focus is on meeting community-based recreational needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves the entire community.	As needed to accommodate desired uses. Usually a minimum of 50 acres, with 75 or more acres being optimal.	Variable.
<b>Natural Resource Areas</b>	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity.	Variable.	Variable.
<b>Regional / Metropolitan Park</b>	Land set aside for preservation of natural beauty or environmental significance, recreation use or historic or cultural interest use.	Located to serve several communities within 1 hour driving time.	Optimal size is 200+ acres, but size varies based on accommodating the desired uses.	5.0 to 10.0 A
<b>Greenways</b>	Effectively tie park system components together to form a continuous park environment.	Resource availability and opportunity.	Variable.	Variable.
<b>Sports Complex</b>	Consolidates heavily programmed athletic fields and associated facilities to larger and fewer sites strategically located throughout the community.	Strategically located community-wide facilities.	Determined by projected demand. Usually a minimum of 25 acres, with 40 to 80 acres being optimal.	Variable.
<b>Special Use</b>	Covers a broad range of parks and recreation facilities oriented toward single- purpose use.	Variable-dependent on specific use.	Variable.	Variable.
<b>Private Park/ Recreation Facility</b>	Parks and recreation facilities that are privately owned yet contribute to the public park and recreation system.	Variable-dependent on specific use.	Variable.	Variable.

IC1924 (Rev. 12/20/2016)

CLASSIFICATION	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA	ACRES / 1,000 POPULATION
Park Trail	Multipurpose trails located within greenways, parks and natural resource areas. Focus is on recreational value and harmony with natural environment.	<ul style="list-style-type: none"> <li>Type I: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists / in-line skaters.</li> <li>Type II: Multipurpose hard-surfaced trails for pedestrians and bicyclists/in-line skaters.</li> <li>Type III: Nature trails for pedestrians. May be hard or soft-surfaced.</li> </ul>	Variable.	Park Trail
Connector Trails	Multipurpose trails that emphasize safe travel for pedestrians to and from parks and around the community. Focus is as much on transportation as it is on recreation.	<ul style="list-style-type: none"> <li>Type I: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists / in-line skaters <u>located in independent r.o.w. (e.g., old railroad r.o.w.)</u>.</li> <li>Type II: Separate/single-purpose hard-surfaced trails for pedestrians or bicyclists/in-line skaters. <u>Typically located within road r.o.w.</u></li> </ul>	Variable.	Connector Trails
On-Street Bikeways	Paved segments of roadways that serve as a means to safely separate bicyclists from vehicular traffic.	<p>Bike Route: Designated portions of the roadway for the preferential or exclusive use of bicyclists.</p> <p>Bike Lane: Shared portions of the roadway that provide separation between motor vehicles and bicyclists, such as paved shoulders.</p>	Variable.	On-Street Bikeways
All-Terrain Bike Trail	Off-road trail for all-terrain (mountain) bikes.	Single-purpose loop trails usually located in larger parks and natural resource areas.	Variable.	All-Terrain Bike Trail
Cross-Country Ski Trail	Trails developed for traditional and skate-style cross-country skiing.	Loop trails usually located in larger parks and natural resource areas.	Variable.	Cross-Country Ski Trail
Equestrian Trail	Trails developed for horseback riding.	<p>Loop trails usually located in larger parks and natural resource areas.</p> <p>Sometimes developed as multipurpose with hiking and all-terrain biking where conflicts can be controlled.</p>	Variable.	Equestrian Trail

Adapted From:

Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983.

Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995.

IC1924 (Rev. 12/20/2016)

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
Football	Minimum 1.5A	160' x 360' with a minimum of 6' clearance on all sides.	Same as field hockey.	1 per 20,000	15-30 minutes travel time	Same as field hockey.
Soccer	1.7 to 2.1A	195' to 225' x 330' to 360' with a 10' minimum clearance on all sides.	Same as field hockey.	1 per 10,000	1-2 miles	Number of units depends on popularity. Youth soccer on smaller fields adjacent to schools or neighborhood parks.
Golf-Driving Range	13.5A for minimum of 25 tees	900' x 690' wide. Add 12' width for each additional tee.	Long axis southwest/northeast with golfer driving toward northeast.	1 per 50,000	30 minutes travel time	Part of golf course complex as a separate unit. May be privately operated.
1/4-Mile Running Track	4.3A	Overall width-276' length-600' Track width for 8 to 4 lanes is 32'.	Long axis in sector from north to south to northwest/southeast with finish line at northerly end.	1 per 20,000	15-30 minutes travel time	Usually part of high school or community park complex in combination with football, soccer, etc.
Softball	1.5 to 2.0A	Baselines-60' Pitching distance-45' (men) - 40' (women). Fast pitch field radius from plate-225' between foul lines. Slow pitch-275' (men) - 250' (women).	Same as baseball.	1 per 5,000 (if also used for youth baseball)	¼- to ½-mile	Slight difference in dimensions for 16" slow pitch. May also be used for youth baseball.
Multiple Recreation Court (basketball, volleyball, tennis)	9,840 sq. ft.	120' x 80'	Long axis of courts with primary use north-south.	1 per 10,000	1-2 miles	In neighborhood or community parks.
Trails	N/A	Well defined head. Capacity- Rural trails 40 hikers/day/mile. Urban trails-90 hikers/ day/mile.	N/A	1 system per region	N/A	
Archery Range	Minimum 0.65A	300' length x minimum 10' between targets. Roped clear space on sides of range. Minimum of 30' clear space behind targets. Minimum of 90' x 45' with bunker.	Archer facing north + or - 45 degrees.	1 per 50,000	30 minutes travel time	Part of a regional/metro park complex.
Combination Skeet and Trap Field (8 station)	Minimum 30A	All walks and structures occur within an area approximately 130'	Center line of length runs northeast/southwest with shooter facing	1 per 50,000	30 minutes travel time	Part of a regional/metro park complex.

IC1924 (Rev. 12/20/2016)



ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
		wide by 115' deep. Minimum cleared area is contained within two superimposed segments with 100-yard radii (4 acres). Shot-fall danger zone is contained within two superimposed segments with 300-yard radii (36 acres).	northeast.			
<b>Golf</b> 1. Par 3 (18-Hole) 2. 9-hole standard 3. 18-hole standard	<ul style="list-style-type: none"> <li>• 50-60A</li> <li>• Minimum 50A</li> <li>• Minimum 110A</li> </ul>	<ul style="list-style-type: none"> <li>• Average length varies- 600-2700 yards</li> <li>• Average length 2250 yards</li> <li>• Average length 6500 yards</li> </ul>	Majority of holes on north-south axis.	<ul style="list-style-type: none"> <li>• - -</li> <li>• 1/25,000</li> <li>• 1/50,000</li> </ul>	1/2 to 1 hour travel time	9-hole course can accommodate 350 people/day. 18-hole course can accommodate 500-550 people a day. Course may be located in community, district, or regional/metro park.
<b>Swimming Pools</b>	Varies on size of pool and amenities. Usually 1 to 2A site.	Teaching-minimum of 25 yards x 45' even depth of 3 to 4 feet. Competitive-minimum of 25m x 16m. Minimum of 27 square feet of water surface per swimmer. Ratio of 2:1 deck vs. water.	None-although care must be taken in siting of lifeguard stations in relation to afternoon sun	1 per 20,000 Pools should accommodate 3% to 5% of the total population at a time.)	15 to 30 minutes travel time	Pools for general community use should be planned for teaching, competitive, and recreational purposes with enough depth to accommodate 1m and 3m diving boards. Located in community park or school site.
<b>Beach Areas</b>	N/A	Beach area should have 50 sq. ft. of land and 50 sq. ft. of water per user. Turnover rate is 3. There should be 3-4A supporting land per A of beach.	N/A	N/A	½ to 1 hour travel time	Should have sand bottom with slope a maximum of 5% (flat preferable). Boating areas completely segregated from swimming areas. In regional/metro parks.

Adapted From:

Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983.

Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995



## Appendix C – Additional Information

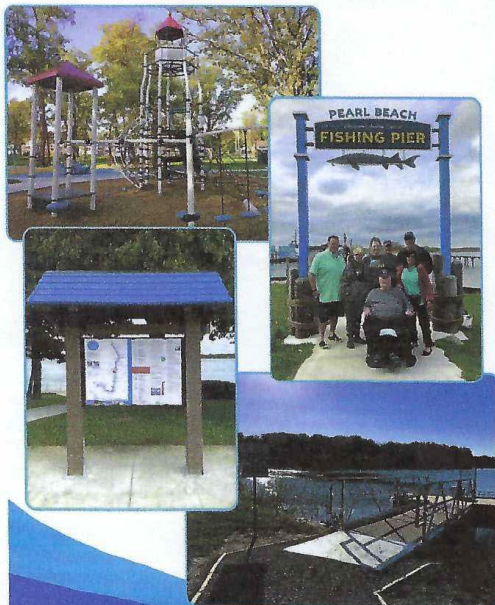
### St. Clair County Parks

#### Millage Distribution

St. Clair County Parks and Recreation Commission was the first in Michigan to utilize the millage distribution plan. By giving back to 33 local municipalities, each unit of government receives 25% of millage funds received to be used to expand recreation opportunities in their communities. Since 1996, St. Clair County Parks and Recreation millage funds have provided \$19,957,838.12 to local units of government for parks and recreation projects.

The 2024 Local Millage Distribution table (located to the right) includes the 2020 census figures used to calculate each community's share; the amount of millage funds that will be distributed to each community in 2024; and the amount of projected funds that could be distributed to each local unit of government each year if the proposed millage passes.

In order for the 33 local units of government to receive their annual share of the County Parks and Recreation millage funds, each community's governing board must approve the submission of an annual Local Millage Distribution request form that outlines how the community has spent their share of the millage funds during the past year.



Community	2020 Population	2024 Distribution	Projected Distribution with additional millage
Algonac	4,196	\$ 24,153	\$ 48,306
Capac	1,983	\$ 11,415	\$ 22,830
Emmett	258	\$ 1,486	\$ 2,972
Marine City	4,079	\$ 23,480	\$ 46,960
Marysville	9,997	\$ 57,544	\$ 115,088
Memphis	315	\$ 1,814	\$ 3,628
Port Huron	28,983	\$ 166,830	\$ 333,660
Richmond	3	\$ 18	\$ 36
St. Clair	5,464	\$ 31,452	\$ 62,904
Yale	1,903	\$ 10,954	\$ 21,908
Berlin Township	3,115	\$ 17,931	\$ 35,862
Brockway Township	1,897	\$ 10,920	\$ 21,840
Burtchville Township	4,077	\$ 23,468	\$ 46,936
Casco Township	3,990	\$ 22,967	\$ 45,934
China Township	3,509	\$ 20,199	\$ 40,398
Clay	8,446	\$ 48,617	\$ 97,234
Clyde Township	5,523	\$ 31,791	\$ 63,582
Columbus Township	4,112	\$ 23,670	\$ 47,340
Cottrellville Township	3,406	\$ 19,606	\$ 39,212
East China Township	3,704	\$ 21,321	\$ 42,642
Emmett Township	2,257	\$ 12,992	\$ 25,984
Fort Gratiot Township	11,242	\$ 64,711	\$ 129,422
Grant Township	1,829	\$ 10,528	\$ 21,056
Greenwood Township	1,490	\$ 8,577	\$ 17,154
Ira Township	4,967	\$ 28,591	\$ 57,182
Kenockee Township	2,405	\$ 13,844	\$ 27,688
Kimball Township	9,609	\$ 55,311	\$ 110,622
Lynn Township	1,117	\$ 6,430	\$ 12,860
Mussey Township	2,251	\$ 12,957	\$ 25,914
Port Huron Township	10,792	\$ 62,120	\$ 124,240
Riley Township	3,199	\$ 18,414	\$ 36,828
St. Clair Township	7,085	\$ 40,782	\$ 81,564
Wales Township	3,180	\$ 18,305	\$ 36,610
<b>Grand Total</b>	<b>160,383</b>	<b>\$ 923,198</b>	<b>\$ 1,846,396</b>

## RESOLUTION 24-12

### EMMETT TOWNSHIP PARKS & RECREATION FUND 2023 - 24 BUDGET

RESOLUTION 24 -12 to adopt the proposed budget for the Parks & Recreation Fund.

WHEREAS, Emmett Township is required by the Uniform Budgeting and Accounting Act Commonly referred to as "adopting the budget".

WHEREAS, Emmett Township is proposing the Budget for the Parks & Recreation Fund in the amount of \$ 24,580.00 \_\_\_\_\_

NOW, THEREFORE, BE IT RESOLVED the budget for the Parks & Recreation Fund commencing on April 1, 2024 thru March 31, 2025 be adopted.

The foregoing resolution offered by Board Member Reiford, and support by Board Member K. Scott

Upon roll call vote, the following voted "Aye" 5  
"Nay" 0  
Absent 0

The Supervisor declared the resolution adopted.

---

Stephanie Jackson, Clerk

I, Stephanie Jackson, the duly elected and acting Clerk of Emmett Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Special Budget Hearing on March 13, 2024, at which meeting a quorum was present. By roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take effect April 1, 2024

Stephanie Jackson  
Township Clerk, Stephanie Jackson

6:22 PM  
03/13/24  
Cash Basis

**Parks & Recreation Fund**  
**Profit & Loss Budget Overview**  
April 2024 through March 2025

	Apr '24 - Mar 25
Income	
Park Mills	12,000.00
Interest Income	45.00
Balance Forward	16,560.02
Total Income	28,605.02
Expense	
Park Contract	4,000.00
Equipment	10,000.00
Port-a-john rental	1,080.00
Maintenance	0.00
Miscellaneous Expense	2,000.00
Park Expense	7,500.00
Total Expense	24,580.00
Net Income	4,025.02